## Message

From: Baker, Todd [Baker.Todd@epa.gov]

**Sent**: 8/8/2017 9:13:07 PM

To: Andrews, Robert [Andrews.Robert@epa.gov]
CC: Gallagher, TheresaA [gallagher.theresaa@epa.gov]

Subject: NERL-LV Safety Committee Meeting on Wednesday, August 9, 2017

## Robert:

Thanks for taking my call earlier this afternoon.

I am delighted you will be prepared to discuss Item 4 on the Agenda (copied below from the Outlook meeting notice) "Active Shooter Training – How did it go? Lessons Learned."

Also, please feel free to share any of your open concerns during the meeting at the appropriate time of the meeting. (Trying to keep this from being the Theresa and Todd show so to speak. The more we can share the Agenda coverage, the better participants ususally feel about attending.)

Thank you,

## Todd W. Baker, MSPH, CHP

Director - Safety, Health, and Environmental Management Office

US Environmental Protection Agency Office of Research & Development National Exposure Research Laboratory

T (919) 541.4307 • F (919) 541.0602

109 T.W. Alexander Drive • Research Triangle Park • NC • 27711 • USA

baker.todd@epa.gov

Internet:www.epa.gov/rtp/

Intranet: intranet.ord.epa.gov/shem-rtp/rtp-safety-health-and-environmental-management

(Intranet accessible inside Agency Firewall only)

Hi All. Let's plan the next Safety Committee Meeting for Wednesday, August 9 from 10 to 11 AM. Please email me your agenda item(s) so it/they can be added. Below are tentative items on the draft agenda so far:

- 1. Review of last meeting. The Safety Committee Meeting Minutes\_FINAL is attached. You can delete the previous draft copy that was emailed on 5/24/2017.
- 2. Status updates from last meeting
- Consolidation efforts
- 4. Active Shooter Training How did it go? Lessons Learned?
- Discuss any injuries, illnesses, motor vehicle accidents, or near misses
- Health and Safety Intranet > Employee Assistance Program > ESPYR
- Lab Training > August or September ?
- 8. Next Safety Committee Meeting will be November 2017 unless sooner due to an emergency or time critical matters, etc.
- Open discussion/Round table